

Routledge Companion to Leadership and Change

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Chapter Preparation Guidelines:

Authored/co-authored individual chapters for this edited volume will comprise minimum of 6,000 to 7,500 words (multi-author chapters always tend to have a higher word count generally; *there is no upper word limit*). *Each contributing author to this Companion will receive a complimentary print copy of the book.*

Please strictly use the following pedagogical structure/sequence while composing your chapter:

1. Chapter Title and Subtitle, if any.
2. Author(s) names and professional affiliation, including contact information [address-- city, country, etc., and contact email (s)]
3. Abstract (150 words) & Keywords (5 – 10)
4. Text of the chapter [featuring at least one leadership/change theory/construct and listing its application/impact]
5. In-text citations in APA style (7th Edition)
6. Five Chapter Takeaways/lessons
7. Five Reflection questions
8. Chapter-end References in APA style (7th Edition)
9. 150 words contributing author (s) bio (If more than one authors, the first author will assemble the bios of all the contributors and list them at the end of the chapter ---150 words bio for *each* of the contributors)

Pedagogical features:

1. ***Abstract and Key Words:*** Each chapter will begin with an abstract followed by the listing of *key topics/words*.
2. ***Define Leadership/Change Construct:*** Each chapter will feature a clear and comprehensive definition of the leadership theory/Change construct and illustrate the

application of the *key* themes of the construct presented in the chapter. It will delineate its theoretical foundations in a comprehensive manner. *This is the main body of the chapter.*

3. ***Enlist Practical Challenges and Suggest Effective Solutions***: Reflect on the practical challenges of implementing the said theory or change approach and suggest appropriate solutions.
4. ***Leadership/Change Key Chapter Lessons***: At the end of each chapter, the key Leadership/Change management lessons will be highlighted.
5. ***Leadership/Change Reflection Questions***: Each chapter will conclude with five reflection questions by way of *shifts in our behavior* (organizational and/or personal) based on the concepts presented in the chapter.

Your careful adherence to this structure will bring coherence and uniformity in the book when I prepare the layout of the book and reduce extra work at the copy-setting stage. It is also important to ensure a high quality chapter content, given the stature of such publications.

Thank you!